

AGENDA

**Regular Board Meeting
April 24th, 2025
5:30 PM
MCTA Board Room, 1st Floor**

ROLL CALL –

OPENING – Pledge of Allegiance

PUBLIC COMMENT –

MINUTES – From March 27th

EXECUTIVE OFFICE REPORT –

COMMITTEE REPORTS –

Finance Committee	JoAnn Baratta
March 2025 Budget Variance Reports and Balance Sheet	
Budget FY25-26	
Union Contract	

Operations Committee	David Edinger
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HR and Safety Committee	Wayne Mazur
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Compliance Committee	John Hoback
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Legislative Committee:	Robert Hay
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Marketing Committee	Robert Huffman
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UNFINISHED BUSINESS –

NEW BUSINESS – Approval of the New Union Contract

EXECUTIVE SESSION –

RESOLUTIONS –

QUESTIONS/COMMENTS –

ADJOURNMENT –

**** The next meeting of the Board of Directors will be on May 29th, 2025 ****

**BOARD MINUTES
MONROE COUNTY TRANSPORTATION AUTHORITY
PO BOX 339
SCOTRUN, PA 18355**

Thursday, March 27th @ 5:30 PM

The scheduled meeting of the Monroe County Transportation Authority (MCTA) Board of Directors was held in the Boardroom at MCTA after due and proper notice. Nine (9) Board members were present. The meeting was called to order at 5:30 PM.

BOARD MEMBERS PRESENT

STAFF PRESENT

Wayne Mazur, Chairman	Richard Schlameuss, CEO
John Hoback, 1 st Vice Chairman via teleconference	Iris Navarro, COO
JoAnn Baratta, Treasurer	Gosia Sobieszczuk, CFO, Recording Secretary
Eric Koopman	Joan Davidge, CFO Emeritus
David Edinger	Cheryl McPherson, HR Manager
Robert Huffman	Walter Quadarella, Operations & Maint. Manager
Mary Claire Megargle	Lawrence Gebo, Safety Manager
Robert Hay	Helen Yanulus, Grants & Comm. Manager
Robert Bryant	Stacey-Ann Chin, Accounting Manager
	Lyndia Meade, Shop Steward
	Jill Nagy, Solicitor

PUBLIC COMMENT:

Public comments by Florence Metzgar.

APPROVAL OF MINUTES:

The minutes from the meeting held on February 27th, 2025 were reviewed and approved.

EXECUTIVE OFFICE REPORT:

RS: Distributed brochures and introduced a new rendering of the new facility.

FINANCIAL REPORT:

JB: The committee met on March 25th. Preparation for Budget 25-26. Reporting: FR under the budget for the month and YTD. Update on the new credit card processing system: working smoothly, minimal customer service required. NFR: lower ridership due to cold weather. Financials are under budget for the month and YTD.

OPERATIONS:

DE: the committee did not meet. (4) new NFR buses on the road. (6) old NFR buses and old lifts will be put through municipal bid. (10) new NFR buses will be available in August 2025. (5) new FR buses should be available in August 2026.

HUMAN RESOURCES AND SAFETY:

CM: The committee met today. We are looking to hire more NFR drivers and a mechanic. We have an orientation for (3) NFR candidates on March 31st.

COMPLIANCE:

JH: The committee met and is preparing for the Strategic Plan Workshop on Sunday, May 4th – all employees required to attend, all Board Members invited to attend.

LEGISLATIVE:

WM: New committee to add to the agenda. (4) Members: WM, JH, RHa, RS. Meetings with legislators to update on new facility.

MARKETING:

HY: Briefed on activities and presented a marketing video created using AI.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

None.

EXECUTIVE SESSION:

Carried.

RESOLUTIONS:

(2) Resolutions were presented and approved:

Resolution 2025-3 Local Match Operating Funds FY25-26

Resolution 2025-4 Renewable Natural Gas Tax Credits

QUESTIONS / COMMENTS:

RS: Reminder regarding Ethics Forms to submit to IN before the next Board Meeting.

ADJOURNMENT:

The meeting was adjourned at 6:32 PM.

Signed By: _____
Secretary/Assistant Secretary

MOTIONS

March 27th, 2025

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| 01-03-2025 | Motion to approve minutes from the February 27 th , 2025 Board Meeting.
MOTION CARRIED – RHa / RH |
| 02-03-2025 | Motion to approve the Fixed Route Budget Variance report for February 2025,
subject to audit.
MOTION CARRIED – JB / DE |
| 03-03-2025 | Motion to approve the Non-Fixed Route Budget Variance report for February 2025,
subject to audit.
MOTION CARRIED – JB / EK |
| 04-03-2025 | Motion to approve Resolution 2025-3 Local Match Operating Funds FY25-26
MOTION CARRIED – RH / DE |
| 05-03-2025 | Motion to approve Resolution 2025-4 Renewable Natural Gas Tax Credits
MOTION CARRIED – RHa / EK |
| 06-03-2025 | Motion to adjourn.
MOTION CARRIED – DE / RHa |